

NOTA2MC

2013 - 2014

Advanced master in Public Notary Law

At Louvain-la-Neuve - 60 credits - 1 year - Customized schedule - In frenchDissertation/Graduation Project : **YES** - Internship : **optional**Activities in English: **NO**Main study domain : **Sciences juridiques**Organized by: **Faculté de droit et de criminologie (DRT)**Programme code: **nota2mc** - European Qualifications Framework (EQF): 7**Table of contents**

Introduction	2
Admission	3
Information	4
- Learning outcomes	4
- Teaching method	4
- Evaluation	4
- Mobility and/or Internationalisation outlook	4
Contacts	5
Detailed programme	6
- Programme structure	6
- Programme by subject	6

NOTA2MC - Introduction

NOTA2MC - Admission

For the specific conditions of this program : refer to the French version

Decree of March 31st 2004 defining higher education, favoring its integration in the European framework of higher education and refinancing universities.

The admission requirements have to be met at the time of enrolment at the university.

All information can be obtained from the [University's Enrolment Office \(Service des inscriptions – SIC\)](#).

The following students, after meeting the conditions set by the academic authorities, have access to the complementary Master's degree with the aim of obtaining the grade that these studies sanction:

- An academic Master's degree within the same field allowing 2nd-cycle studies, including at least 120 credits
- An academic Master's degree, following a decision by the academic authorities, under the complementary conditions that they set and as a result of a motivated decision by the jury
- An academic grade which is similar to those mentioned above, issued by the Flemish Community, the German Community or the Royal Military Academy, under the same conditions
- A foreign academic grade that has been acknowledged as being equivalent to those mentioned above, in application of this decree, a European-level directive or an international convention, under the same conditions
- Under the same conditions, one or several titles or academic grade issued by the Flemish Community, the German Community or the Royal Military Academy, sanctioning 2nd-cycle studies and valued at least 300 credits by the jury, or sanctioning 2nd-cycle studies and valued at least 240 credits completed of 60 credits, the all that must be valued by the jury according to the decree of March 31st, 2004 (art 54, 5 °)

In the event of the divergence between the different linguistic versions of the present conditions, the French version shall prevail

NOTA2MC - Information

Learning outcomes

The Advanced Master in Public Notary Law enables those who have gained the Belgian 'licence' degree or Master in Law to further their training in the specific areas related to the profession of a public notary and the requirements of the law on public notaries.

The Advanced Master in Public Notary law is therefore designed to provide students with :

- the necessary training to go on to work as public notaries ;
- the necessary training to go on to work as public notaries' assistants ;
- the necessary training for those who wish to acquire specialized training in the subjects relating to inheritance law in the widest sense of the term.

There are two reasons for offering an Advanced Master in Public Notary Law : first, the law requires that the profession can only be exercised by those who have obtained the Belgian degree of 'licence' in Public Notary Law ; second, special training is needed to carry out the activities of a public notary.

The Advanced Master Public Notary Law is therefore a condition of entry to the profession of public notary.

Article 35 of the Ventôse law, as amended by the law of 4 May 1999, stipulates that in order to be nominated as a candidate for a public notary, a degree in public notary law is necessary.

Teaching method

Students on this programme must do a notarial work placement with a public notary who can act as their placement supervisor who either is on the list of public notaries approved by the Committee for the Master in Public Notary Law, or, having been chosen by a student, is approved by the Committee.

The objectives of the placement are to :

- complete and deepen training at Master level ;
- form a connection between teaching and practice, particularly through the examination of different kinds of cases and actions covered in class ;
- maintain the links between the different subjects taught ;
- enable students to carry out research required by the lecturers ;
- help the dissertation ;
- enable students to appreciate the human situations which notaries have to deal with in their daily activities.

The placement is therefore a learning activity which draws on the syllabus in such a way that classes, work and placement are all closely linked.

Conversely, the courses for the Master in Public Notary Law are shaped to take account of the individual work that students must do during their placement, both in understanding how legal rules are applied in practice and to bring together practical experience which sheds light on the theory.

The placement takes place at the beginning of the academic year and ends with the Easter holidays. It lasts for 75 working days, on Wednesdays, Thursdays and Fridays with a break for the Easter holidays and official holidays.

Students on the Master programme may be exempted from the placement if they can demonstrate previous or current activities or professional duties which are sufficiently close to the areas which feature in the programme for the Master in Public Notary Law.

Students who are exempted from the placement are nevertheless required to find elements in their professional duties which enable them, on one hand, to make the links between each of the courses and the practice of law and, on the other hand, to produce a dissertation drawing on their relevant professional activity or experience.

Evaluation

Assessment varies depending on the course. It may take the form of a traditional examination, continuous assessment or handing in assignments.

Students must also produce a dissertation and do a placement.

Mobility and/or Internationalisation outlook

Apart from the elements of comparative and international private law examined in the different courses, the lecturers usually organize a study visit abroad every year. Although not compulsory, students are strongly recommended to go on this visit given the individual and educational benefits.

During this visit, training activities are organized with universities, public authorities and notarial institutions.

NOTA2MC - Contacts

Curriculum Managment

Entite de la structure DRT

Sigle	DRT	
Dénomination	Faculté de droit et de criminologie	
Adresse	Place Montesquieu, 2 bte L2.07.01 1348 Louvain-la-Neuve Tél 010 47 86 00 - Fax 010 47 46 01	
Site web	https://www.uclouvain.be/drt	
Secteur	Secteur des sciences humaines (SSH)	
Faculté	Faculté de droit et de criminologie (DRT)	
Mandats	Pierre-Paul Van Gehuchten Joëlle Cap	Doyen Directeur administratif de faculté
Commissions de programme	Commission d'enseignement pour le droit (BUDR) Ecole de criminologie (ECRI)	

Jury

NOTA2MC - Président : **Jean-Louis Renchon**

NOTA2MC - Secrétaire : **Lorette Rousseau**

Usefull Contacts

NOTA2MC - Personne de contact : **Thérèse Van den Eynde-Malengreau**

Directeur administratif : **Françoise Michaux**

Directeur administratif adjoint en charge des affaires étudiantes : **Amélie Jean**

Gestionnaire des admissions particulières : **Catherine Brams**

NOTA2MC - Detailed programme

Programme structure

The programme is made up of nine compulsory courses and a final assignment. A work placement, which puts into practice the subjects that have been taught, completes the training.

Core study

> [Programme de cours obligatoires du Master complémentaire en Notariat](#) [en-prog-2013-nota2mc-lnota210t.html]

Programme by subject

Core courses [60.0]

○ Mandatory

△ Courses not taught during 2013-2014

⊕ Periodic courses taught during 2013-2014

⊗ Optional

⊖ Periodic courses not taught during 2013-2014

‡ Two years course

Click on the course title to see detailed informations (objectives, methods, evaluation...)

○ LNOTA2001	Notary Private International Law	Jean-Louis Van Boxstael	30h	4 Credits	
○ LNOTA2002	Notary Family and Partners Law	Jean-Louis Renchon	30h	4 Credits	
○ LNOTA2003	Notary Law of Successions and Gifts	Fabienne Tainmont	30h	4 Credits	
○ LNOTA2004	Notary Administrative Law	Damien Jans	30h	4 Credits	
○ LNOTA2005	Notary Law of Contracts	Etienne Beguin, Jean-Louis Van Boxstael	75h	9 Credits	
○ LNOTA2006	Notary Company Law	Pierre Nicaise	45h	6 Credits	
○ LNOTA2007	Judicial Notary Law	Jean-François Van Drooghenbroeck	30h	4 Credits	
○ LNOTA2008	Fiscal Law	Lorette Rousseau	30h	4 Credits	
○ LNOTA2009	Notary Law	Pierre Van den Eynde	45h	6 Credits	
○ LNOTA2200	Dissertation	N.		15 Credits	

